



บริษัท ตะวันออกพาณิชย์ลีสซิ่ง จำกัด (มหาชน)

EASTERN COMMERCIAL LEASING PUBLIC COMPANY LIMITED

Sor Gor 11/21

26 April 2021

Subject Notification to change of venue of Annual General Meeting of Shareholders  
2021

To the Attention of The Manager and Director of the **Stock Exchange of Thailand**

We refer to the Board of Directors Meeting No. 1/2021 of Eastern Commercial Leasing Public Company Limited held on 25 February 2021 resolving to convene the Annual General Meeting of Shareholders 2021 on Wednesday 28 April 2021 at 14.00 Hours at Parichat Room (3<sup>RD</sup> floor) ,Golden Tulip Sovereign Hotel Bangkok, Rama IX Road, Huay Kwang District, Bangkok Thailand to consider the important agendas.

Due to the announcement of the Bangkok Metropolitan Administration ordering the temporary closure of various places (No.25) dated April 25, 2021, the function room at the Golden Tulip Sovereign Hotel Bangkok will be closed. At the Board of Directors Meeting No. 1/2021, Mrs. Duangrat Jaengmongkol, Director and Company Secretary was given authorization to undertake any action necessary to conduct the Annual General Meeting (including changing the date, time and venue of the meeting) As seen necessary during the situation surrounding the outbreak of Corona virus. Therefore, the Company would like to **convene the 2021 Annual General Meeting of Shareholders on April 28,2021 at 14.00 hrs. the same date and time, but the meeting place is change to be Branch of Eastern Commercial Leasing Public Company Limited. No. 89, AIA tower, 12<sup>th</sup> Floor, Room No.12A05, ratchadapisek road, Dindang District, Dindang Sub- District, Bangkok.** The schedule and agendas remain the same are as follows:

Agenda 1 Approval consideration for the reduction of registered capital of the company

Agenda 2 Approval consideration for the modification to Clause 4 of the Memorandum of the company to correspond with the company's registered capital reduction.

Agenda 3 To consider ratification of the Minute of the Annual General Shareholders' Meeting for the year 2020

Agenda 4 To consider ratification of the Company's results of operations for the period ended on 31 December 2020

- Agenda 5 To consider approval of the statement of financial position and statement of comprehensive income for fiscal year ended on 31 December 2020
- Agenda 6 To consider approving appropriation for legal reserve for the year 2020, and dividend declared from retained earnings
- Agenda 7 To consider the appointment of directors replacing directors retired through rotation
- Agenda 8 To consider the appointment of auditor and establishment of audit fees for FY2021
- Agenda 9 To consider approving compensation amount for directors, and members of the Audit Committee for the year 2021
- Agenda 10 To consider other matters (If any)

The protective measures regarding the outbreak of Corona virus (COVID -19) are as follows:

1.1 **Shareholder cooperation request for assignment of right to company independent director on behalf of themselves: Shareholders**, who have been considered the 'risk group' or suffered from respiratory infection, or not considered the 'risk group' but for the purpose of protecting their own health, may assign others or the independent directors of the company to participate in the meeting on their behalf by submitting proxy documents to **the Office of the Directors and Company Secretary** at the address of the Eastern Commercial Leasing PCL, number 976/1, Soi Rama IX Hospital, Rim Klong Sam Saen Road, Bangkapi Sub-District, Huaykwang District, Bangkok Metropolitan 10310 (Please cooperate by arranging to forward the documents in advance one day prior to the meeting date. Details regarding assignment may be referred to in the invitation document, attachments 7, 8, and 9).

1.2 **Shareholders may submit advance query up to 27 April 2021 via below channels:**

1.2.1 Post: may be forwarded along with proxy documents at the address above.

1.2.2 Email: apitsara@ecl.co.th

1.3 **In the event shareholders or assignees who would like to participate in the meeting, below company measures shall apply:**

1.3.1 **Establishment of screening stations:** This shall be established at the entrance door into the building, and in front of the meeting room. All participants must fill-in the self-screening form, and pass the body temperature reader, and in the event the body temperature is 37.5 degree Celsius or higher, or where the participants or individuals close to them, are found to have traveled or passed through the area or location having risks of Covid – 19 virus infection per

announcement of the Ministry of Public Health or authority requirement for time period less than 14 days prior to the meeting date and / or having symptom suspicious of being infected by COVID-19 virus, such participants shall not be permitted to enter the area or location of the meeting, and shareholders who do not pass the screening procedure, may assign their right to company independent director to participate and vote on their behalf.

### 1.3.2 Preparation of the meeting area, and registration

1) Participants are requested to maintain social distancing at 1 meter in the cueing process at the screening, document inspection, and registration stations.

2) The Company shall arrange for seating in the conference maintaining at least 1 meter apart enabling seating of up to approximately 20 participants, with assigned seating numbers at registration. Participants must sit at the assigned number for the benefit of prevention or follow-up in the event of occurrence of any incidence, and when the seating is full, participants shall be not able to participate in the meeting. The company requests that shareholders, who attend by themselves, cooperate by assigning their right to independent directors to attend the meeting on their behalf.

1.3.3 For meeting participation, the company requests cooperation for application of measures below:

1) Participants who have passed screening shall be affixed with the provided sticker, and shall wear protective health mask throughout the period within the area, or meeting location, and shall clean their hands with alcohol gel provided at various convenient spots.

2) During the meeting, in the event participants were found to have high temperature, coughing, sore throat, sneezing, snot drifting, respiratory problem and/or symptom suspicious of Covid – 19 virus infection, please leave the area, or meeting location immediately.

Please be informed and cooperate in strictly compliance with the measures applied. In the event of large number of shareholder participation, the screening, and registration procedures may be delayed. The company would like to express apology for such inconveniences.



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EASTERN COMMERCIAL LEASING PUBLIC COMPANY LIMITED

Please be informed accordingly.

Sincerely Yours

Mrs. Duangrat Jaengmongkol,

Director and Company Secretary

Eastern Commercial Leasing PLC

The Office of the Directors and Company Secretary

Tel: 0-2641-5252

Fax: 0-2641-5994



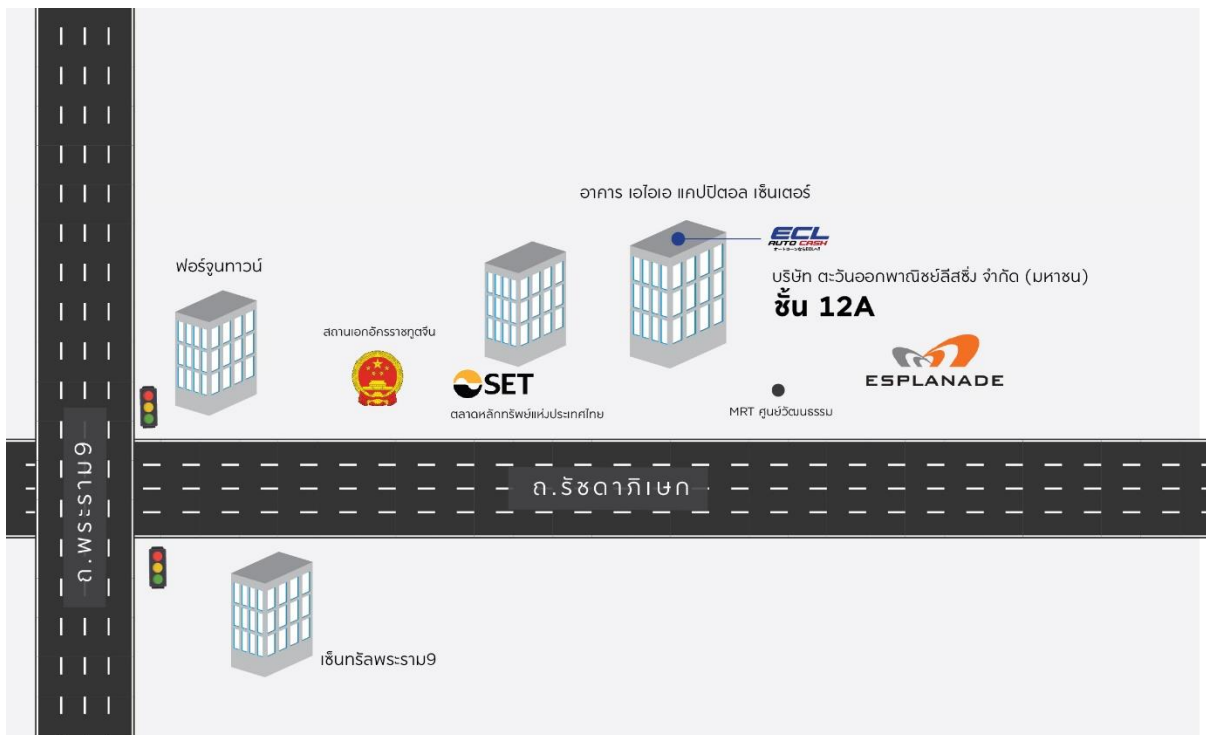
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EASTERN COMMERCIAL LEASING PUBLIC COMPANY LIMITED

The Venue of the Annual General Meeting of Shareholders 2021 (New venue)  
Of Eastern Commercial Leasing Public Company Limited  
On April 28, 2021 at 14.00 hrs.

Location: Branch of Eastern Commercial Leasing Public Company Limited. No. 89, AIA tower, 12th Floor, Room No.12A05, ratchadapisek road, Dindang District, Dindang Sub- District, Bangkok.

Accessibility: MRT: Station Thailand Cultural Center Exit No.3/ BMTA No. 136,137,172,185, 206, 514,517, 528,529, 73ก



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